



CAMPHILL COMMUNITY HOLLYWOOD

TRUSTEE INFORMATION PACK



A MESSAGE FROM THE CHAIR & THE COMMUNITY...

WELCOME

Thank you for considering becoming a Trustee/Director of the Camphill Holywood Community.

Our community is a non-profit company limited by guarantee. We are a group of dedicated people committed to building community, encouraging and integrating people with learning and other disabilities according to a collective Camphill ethos.

Camphill was founded in Aberdeen, Scotland in 1940 by Dr Karl König, a Viennese paediatrician. In Camphill communities we recognise the value and potential of each individual human spirit. Today there are over 100 Camphill Communities worldwide, all inspired by the work of Dr König and the ideas of Anthroposophy and the teachings of Rudolf Steiner.

In Camphill Holywood we have three guiding principles, linked to the three Camphill pillars which are;

- **meaningful self-development,**
- **enriching social community** and
- **sustainable economic fellowship.**

Camphill Holywood promotes the practice of high quality care and support for individuals, education, work and living/housing opportunities for all community members. Community members include adults with learning disabilities and co-workers (volunteer and employed), trustees and friends. The community ethos brings individuals together, all work for the good of the whole community, creating a sense of belonging and responsibility.

The Camphill Holywood community board of Trustees/Directors is called the Management Council.

The 'Council' supports the community by...

- bringing skills, guiding and assisting the community to achieve its aims and goals,
- ensuring the interests of all persons within the community are promoted and supported,
- ensuring good corporate and care governance, prudent management of risk and finances,
- promoting and supporting the community to others.

The Council is made up of people, appointed or co-opted to the board as company directors with sufficient skills and talents to provide support to the community, the skills we seek include:

- Charity law & governance
- Finance & Accounting
- Social care
- Human Resources
- Fundraising
- Estate Management
- Promotion and Marketing
- Environment and sustainability
- Knowledge of issues faced by persons with learning disabilities
- Knowledge of the Camphill ethos.

We seek Council Members who are willing to support the community in various roles.

THE COMMUNITY

A quick guide to Camphill Community Hollywood



In Camphill Hollywood we provide residential care for adults with learning disabilities, autism and other disabilities. Co-workers, volunteer and employed live and work alongside adults in the houses, helping them to achieve their potential.

RESIDENTIAL CARE

WORKSHOPS

At 8 Shore Road we have a vegetarian, organic cafe, bakery and shop. Some of the adults who live in our houses work here and some adults with learning disabilities come here for Day Opportunities.



COMMUNITY

In Camphill Hollywood a rich social and cultural life is important, it helps individuals socialise, interact and feel part of a wider network of people. We celebrate many festivals where community members can participate.



WHAT IS INVOLVED?

BECOMING A TRUSTEE

CAMPHILL HOLLYWOOD MANAGEMENT COUNCIL



Guiding Vision

"If a person works for another person, they must find in the other the purpose for his own labours: and if someone has to work for a whole community, they have to sense and to experience the value, being and the meaning of it. This is only possible if the community is something other than a more or less defined sum of single people.

Such a community must be permeated by a true spirit in which every one of its members participates.

In such a community, each person should say: 'This community is right and I want it to be so.'

The community must have a spiritual mission, and every individual should have the urge to help so that the mission may be fulfilled."

From: Anthroposophy and the Social Question by Rudolf Steiner

Camphill Hollywood Management Council plays an essential role in governing the community. Council members bring valuable experience, skills and knowledge to the organisation. The 'Council' has overall control and responsibility for the community. Council members must ensure that the community achieves its goals, that it conducts activities to satisfy its objects and purposes, and that the community provides public benefit.

Camphill Hollywood's Articles state that the community's objects are:

"... for the public benefit, to relieve sickness, promote good health, provide care to and advance the education and training of: people with a disability (whether mental or physical), the young, the old, or people otherwise in need, in accordance with the principles of Dr Rudolf Steiner and Dr Karl König... particularly (without limitation) by the establishment and maintenance of intentional communities in the form of villages, residential houses, day centres, kindergartens, schools, colleges or other types of social and/or educational community, in which beneficiaries live and/or work and/or to which they otherwise resort, in community with persons providing support (known as "Co-workers").

Trustee Role & Responsibilities

GENERAL RESPONSIBILITIES

- To act to achieve the aims of Camphill Holywood
- To ensure resources are used efficiently and effectively
- To be financially responsible, oversee the budget and ensure adequate financial records are kept
- To ensure the community operates within the law, charity and company law, equality legislation, health and safety
- To ensure adults with disabilities, volunteers and employees are properly treated
- To monitor performance of the organisation against charitable aims, social care guidelines and regulations
- To ratify policies and oversee the executive and managerial functions of the community
- To meet regularly, work together and support the community

COUNCIL MEMBERS...

- Work together in a shared vision, in agreement about why the community exists and what the community's long-term objectives are
- Work with the executive/managers in the community to ensure short-term, medium and long-term goals are achieved
- Have the ability and willingness to plan, organise and co-ordinate where required
- Set and monitor targets, goals and to uphold good standards
- Sensitively challenge ideas, practices and under-performance
- Undergo training, read reports and documents for the purposes of carrying out the role

READY TO APPLY?

FILL OUT AN APPLICATION FORM

Applications are able to be filled out online via our web link here:
<https://www.camphillhollywood.co.uk/trustee-application-form>
or you can receive a word document to print, or we can even post a paper copy to you!

If you are ready to apply, please click the web link or if you need an application form, please email us.

DECLARATION

- When you complete the application form, you will be asked to declare:
- I am over age 18.
- I am not an undischarged bankrupt.
- I have not previously been removed from trusteeship of a charity by a Court or the Charity Commission.
- I am not under a disqualification order under the Company Directors' Disqualification Act 1986.
- I have not been convicted of an offence involving vulnerable groups, deception or dishonesty (unless the conviction is spent).
- I have not entered a composition or arrangement with creditors, or have an individual voluntary arrangement (IVA) and I am not on the Insolvency Service Register
- I undertake to fulfill my responsibilities and duties as a trustee of Camphill Hollywood in good faith and in accordance with the law and within the objectives/mission and Code of Conduct for trustees.
- I do not have any financial interests in conflict with those of Camphill Hollywood, either in person or through family or business connections) except those that I have formally notified in a conflict of interest statement. I will specifically notify any such interest at any meeting where trustees are required to make a decision which affects my personal interests, and I will absent myself entirely from any decision on the matter and not vote on it.

All trustees must undergo an Access NI Disclosure check to meet our policy and regulatory requirements.

